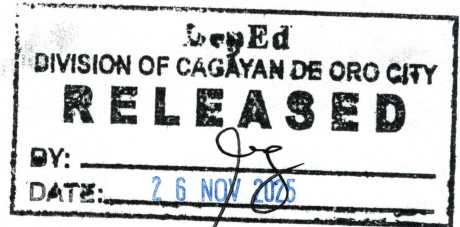




Republic of the Philippines
Department of Education

REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

25 November 2025

DIVISION MEMORANDUM

No. 1089 s. 2025

**CAPACITY BUILDING FOR THE MANAGEMENT OF SCHOOL
LIBRARIES (SUPPLEMENTARY LEARNING MATERIALS:
READING AND ARITHMETIC TOOLS)**

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operation Division
All Curriculum Implementation Division Personnel
Elementary and Secondary Public School Heads
This Division

1. In recognition of the importance of school libraries in support of effective teaching and learning processes, the Curriculum Implementation Division (CID), through the Learning Resources Management and Development Section (LRMDS), will conduct capacity building on library management on December 4-5, 2025, at the Grand City Hotel, Cagayan de Oro City.
2. The participants of the training are indicated in Enclosure 1.
3. Service credits or compensatory time-off (CTO) shall be granted for working days that will fall on holidays or weekends in accordance with the CSC and DBM Joint Circular No. 2, s. 2004.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang,
Cagayan de Oro City
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Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES

LIBRARY

DM-068-CID-IM-LR-RAL / capacity building for the management of school libraries (supplementary learning materials: reading and arithmetic tools)
November 25, 2025



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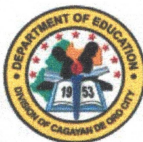
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PARTICIPANTS

CAPACITY BUILDING FOR THE MANAGEMENT OF SCHOOL LIBRARIES (SUPPLEMENTARY LEARNING MATERIALS: READING AND ARITHMETIC TOOLS)

I. Division Personnel and TWG

1. Office of the Schools Division Superintendent (2)
2. Jean S. Macasero, Chief, CID
3. Shirley A. Merida
4. Angelito V. Felisilda
5. Jerry Taruc
6. Paraida D. Orangot
7. Cynthia V. Yañez
8. Milagros P. Recamadas
9. Margie G. Andrade
10. Charlyn S. Baylon
11. Marife Ramos
12. Rochelle A. Luzano, EPS-LRMS
13. Ignacio A. Gabule Jr., Supply Officer
14. Lanie M. Signo, Librarian
15. Karah Mae Jerusalem
16. Phoebe W. Taruc
17. Evelyn Q. Sumanda
18. Helen R. Lucman
19. Ray O. Maghuyop
20. Juan T. Mingo
21. Sylvio R. Carciller
22. January Gay Valenzona
23. Jenith Q. Balcicas
24. Margelina Tabian
25. Ryan Z. Roa
26. Ronald Ampong
27. Herojim Enerio
28. Grace Patcho
29. Roxan Macababat
30. Butch Euresse
31. Eleonor Consejo Rollan
32. Amor Radaza



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II. Schools Heads of the Following School Libraries

1.	Balulang Elementary School
2.	City Central School
3.	Cugman Elementary School
4.	Gusa Elementary School
5.	Macanhan Elementary School
6.	Balubal National High School
7.	Bulua National High School
8.	Cagayan de Oro City National High School
9.	Camaman-an National High School
10.	Carmen National High School
11.	Dansolihon National High School
12.	East Gusa National High School
13.	Iponan National High School
14.	Lapasan National High School
15.	Lumbia National High School
16.	Pagatpat National High School
17.	Pedro "Oloy" N. Roa Sr. High School
18.	Puerto National High School
19.	Puntod National High School
20.	Tablon National High School
21.	Tagpangi National High School
22.	Tignapoloan National High School

III. School Library Coordinators (140)

Writer	# of participants
1. Agusan Elementary School	1
2. Balubal Elementary School	1
3. Bugo Central School	2
4. Linangohan Elementary School	1
5. Puerto Elementary School	1
6. Tablon Elementary School	1
7. Suntingon Elementary School	1
8. Suntingon Elementary School - Annex	1
9. Bulao Elementary School	1
10. Bulua Central School	2
11. Baikingon Elementary School	1
12. Camp Evangelista Elementary School	1
13. Canitoan Elementary School	1
14. Filipino-Chinese Friendship Elementary School	1
15. G. L. Reyes-Anhawon Elementary School	1
16. Iponan Elementary School	1
17. Pagatpat Elementary School	1



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18. Pamalihi Elementary School	1
19. Pedro "Oloy" N. Roa, Sr. Elementary School	1
20. San Simon Elementary School	1
21. Balongkot Integrated School	1
22. Bayanga Elementary School	1
23. Besigan Elementary School	1
24. Cadayonan Integrated School	1
25. Dansolihon Elementary School	1
26. Upper Tignapoloan Elementary School	1
27. Mambuaya Elementary School	2
28. Man-ai Elementary School	1
29. Mangalay Elementary School	1
30. Tignapoloan Elementary School	1
31. Baluarte Elementary School	1
32. Batinay Elementary School	1
33. Dansolihon Elementary School	1
34. Kiam-is Elementary School	1
35. Lumbia Central School	2
36. Pagalungan Elementary School	1
37. Pigsag-an Elementary School	1
38. Taglimao Elementary School	1
39. Tagpangi Elementary School	1
40. Tuburan Elementary School	1
41. Tumpagon Elementary School	1
42. Balulang Elementary School	1
43. Fr. William F. Masterson, SJ., Elementary School	2
44. Macanhan Elementary School	1
45. West City Central School	2
46. Upper Carmen Elementary School	1
47. Sacred Heart Village Elementary School	1
48. Sacred Heart Village ES - Philippine Island Kids Inc.	1
49. Bayabas Elementary School	1
50. Bonbon Elementary School	1
51. Bongbongon Elementary School	1
52. City Engineers Elementary School	1
53. Kauswagan Central School	2
54. Camaman-an Elementary School	1
55. Indahag Elementary School	1
56. Indahag Elementary School - Habitat Ext.	1
57. Kamakawan Elementary School	1
58. Macasandig Elementary School	1
59. Camaman-an Elementary School - Macapaya Ext.	1
60. South City Central School	2
61. Taguanao Elementary School	1
62. Cugman Elementary School	1
63. East City Central School	2



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64. FS Catanico Elementary School	1
65. Gusa Elementary School	1
66. Malasag Elementary School	1
67. CITY CENTRAL SCHOOL	3
68. Corrales Elementary School	1
69. Macabalan Elementary School	1
70. North City Central School	2
71. St. John Elementary School	1
72. Consolacion Elementary School	1
73. Agusan National High School	1
74. Angeles Sisters National High School	1
75. Baikingon National High School	1
76. Balongkot Integrated School	1
77. Balubal National High School	1
78. Balulang National High School	1
79. Bayabas National High School	1
80. Bayanga National High School	1
81. Besigan National High School	1
82. Bonbon National High School	1
83. Bugo National High School	1
84. Bulua National High School	1
85. Cadayonan Integrated School	1
86. Cagayan de Oro National High School (JHS)	3
87. Cagayan de Oro National High School (SHS)	1
88. Camaman-an National High School	1
89. Camansi Integrated School	1
90. Canitoan National High School	1
91. Carmen National High School	2
92. Carmen Science High School	1
93. Cugman National High School	1
94. Dansolihon National High School	1
95. Dunggoan Integrated School	1
96. East Gusa National High School	1
97. Gusa NHS - FS Catanico Annex	1
98. Gusa Regional Science High School-X	1
99. Iba Integrated School	1
100. Indahag National High School	1
101. Iponan National High School	1
102. Kauswagan National High School	1
103. Lapasan National High School	1
104. Lumbia National High School	1
105. Macabalan National High School	1
106. Macasandig National High School	1
107. Magayad Integrated School	1
108. Mambuaya National High School	1
109. Man-ai National High School	1



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110.	Midkiwan Integrated School	1
111.	Pagalungan National High School	1
112.	Pagatpat National High School	1
113.	Palalan Integrated School	1
114.	Pedro "Oloy" N. Roa, Sr. High School	2
115.	Pigsag-an National High School	1
116.	Puerto National High School	1
117.	Puntod National High School	1
118.	San Simon National High School	1
119.	Tablon National High School	1
120.	Taglimao National High School	1
121.	Tagpangi National High School	1
122.	Tignapoloan National High School	1
123.	Tuburan National High School	1
124.	Tumpagon National High School	1



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